

## **Appointment No Show Policy**

Effective May 25, 2023, we are implementing an appointment no-show policy. We kindly request that you notify us at least 24 hours in advance if you need to cancel or reschedule your appointment. Failure to do so will result in a charge of \$25 which is not covered by your insurance.

We understand that emergencies and unexpected events may arise, but repeated no-shows or last-minute cancellations prevent us from seeing other patients who may have needed our services. By giving us ample notice, you allow us to offer your time slot to another patient.

If you have any questions or concerns, please do not hesitate to contact our office at 616-957-9237.

Thank you for your understanding and cooperation.

Sincerely,

East Paris Internal Medicine Associates, PC